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#### Cookie notice

Cookies are text files allowing for correct presentation of the website contents and enabling the correct functioning of the visited website. Cookies are stored by web browsers on hard drives of website users' computers. Cookies are used solely for internal website performance optimization needs and statistical analysis. PGE EJ 1 does not collect cookies to identify users.

User has the right to disable, reject or block cookies. It can only be done by changing the settings of the web browser. For the most popular web browsers it is done as follows:

- **Internet Explorer** (<http://windows.microsoft.com/pl-pl/windows-vista/block-or-allow-cookies>)
- **Mozilla Firefox** (<http://support.mozilla.org/pl/kb/ciasteczka>)
- **Chrome** (<https://support.google.com/chrome/answer/95647?hl=pl&hlrm=en>)
- **Safari** (<http://www.instalki.pl/demonstracje/internet/10414-zmiana-ustawien-cookie-w-przegladarce.html?start=4>)
- **Opera** (<http://help.opera.com/Windows/12.10/pl/cookies.html>)

#### Personal data

PGE EJ 1 sp. z o.o. is the controller of personal data as defined in Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC.

PGE EJ 1 makes the protection of privacy and personal data its top priority. Privacy of the data subject translates into their safety, security, calm and quality of life.

When processing personal data, including data that belong to our clients, business partners and employees, PGE EJ 1:

- identifies and meets the requirements arising from legislation on personal data protection;
- carefully identifies the legal basis for personal data processing;
- processes personal data in line with the law, in a reliable and transparent manner;
- processes only the data that is correct, relevant and necessary to achieve the objective of its processing;
- does not store the data beyond the accepted term;
- allows for the correct exercise of rights of data subjects;
- applies organizational and technical means of personal data protection, including application of the personal data protection policy, provides relevant trainings to their staff and makes sure only the employees who hold relevant certification are allowed to process personal data;
- attaches great importance to personal data protection, accounting in particular for ICT-related risks. This translates into, among others, implementation and application of procedures compliant with the standards and best practices, personnel trainings and monitoring the performance of personal data processing activity.

**Information on the processing of personal data, provided to PGE EJ 1 for the procurement procedure and business contract implementation needs, is available on the company's website at the following link: <https://pgeej1.pl/O-Spolce/Regulamin-Zakupow>** (<https://pgeej1.pl/O-Spolce/Regulamin-Zakupow>)

#### Information regarding the video monitoring and access control applied in PGE EJ 1

- Protected areas at PGE EJ 1 premises are subject to video surveillance.
- Entries to protected areas subject to video surveillance are marked with VIDEO SURVEILLANCE sign
- Cameras are installed in hallways and other shared areas and in selected conference rooms if required
- Surveillance does not cover rest areas and sanitary facilities
- Video surveillance system may be used for identification of persons
- The image of a person potentially recorded in the video surveillance system is only a fragment of the entire image subject to surveillance, it is processed temporarily over a period of no more than 3 months from recording or until a lawful proceeding is concluded if the recording is or may be used as evidence in such proceeding.
- Independently of the video surveillance system, PGE EJ 1 also uses an access control system fitted with card scanners and access cards as well as an access control system protecting keys to premises.
- The above video surveillance systems are technical measures applied to ensure security and order in the premises and areas of the company and for the protection of its assets, as well as enabling control over such areas.
- Surveillance is used to ensure proper organisation of the company and supervision of the proper use of access authorisations, the use of company resources and key deposit.
- Visitors arriving at the company move around the protected areas of PGE EJ 1 accompanied by an employee.
- Surveillance is necessary for the above purposes and does not infringe on the dignity or personal rights of persons present in the surveillance areas.

**Contact with the PGE EJ 1 Data Protection Officer**

In PGE EJ 1 a competent person has been dedicated to personal data protection to work as the Data Protection Officer.

Persons whose data is processed by PGE EJ 1 can, in justified cases, submit requests related to exercise of their rights arising from art. 15-22 of GDPR, i.e. to the right of access to and rectification or erasure of their personal data, to obtain a copy of data, the right to limitation of data processing, to restriction of processing, to data portability, or to object the processing of data concerning the data subject.

To ensure correct response to these requests and to ensure data protection, including guarantee of authorized access to data and effective identity verification, complete request forms signed in hand must be submitted in person by contacting the PGE EJ 1 Data Protection Officer in the company's office.

Persons, whose identity PGE EJ 1 can potentially establish on the basis of, p.ex., their confirmed e-mail address, can send a scanned copy of their request from their confirmed address to the PGE EJ 1 Personal Data Protection Inspector's email with the title: "GDPR: servicing the data subject's rights". In case of a request submitted in person, it is required to show a document confirming one's identity (p.ex. ID card, passport, driving license). Requests sent via traditional mail or submitted by telephone cannot be processed since these forms of contact do not allow for effective confirmation of a person's identity and their processing could result on compromising personal data safety and protection leading to granting an unauthorized person access to the data.

Requests must be dated, include name and surname of the applicant, title of rights of the object of data as well as identification of the type of data the request refers to, area, enterprise or process that required granting access to the data to its present controller or that led to the collection of data by the controller upon approval of the object of the data.

**Contact with the PGE EJ 1 Data Protection Officer:**

- e-mail address: [iod.ej1@gkpge.pl](mailto:iod.ej1@gkpge.pl) (mailto:iod.ej1@gkpge.pl)
- PGE EJ 1 sp. z o.o. address: ul. Mokotowska 49, 00-542 Warsaw.